



Helping your firm work smarter, more efficiently,
and with full mobility



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■ The fast-paced, high-stress legal environment

Like most lawyers, you may find you spend a good deal of your day away from the office. Yet you still need to have ready access to your clientele, staff and other support. That's where your mobile device comes into play; it's likely one of your most relied upon tools, day after day.

But who is keeping track of its use? When billing cycles come around, do you know who you were on a call with, for what reason, and for how long? Are you simply guessing how you're allocating billable time on your mobile device ... or worse, letting it escape altogether? Your billing department needs this information, accurately and quickly. And they often can't wait until the end of the month for a bill from your carrier, which then must be sorted through to allocate billable calls to the correct clients.

Pulling together this important data can take time, which decreases your productivity. It's also a source of stress you can do without. In the fast-paced legal environment, you can't let mundane time accounting tasks bog you down.

■ Empowering the mobile lawyer

LegalTrack, part of the suite of Xelex Mobility Solutions, was developed to allow for the seamless, integrated flow of billable account activity from the user's mobile device to the firm's time accounting system. Instead of manually tracking call activity, software that's easily downloaded to mobile devices, does it all for you. The data is automatically sent to a web-based application for reviewing, editing and integration into your time management and billing system.

■ Productivity advantages

Here's what LegalTrack can do for you:

Track incoming and outgoing calls

Whether making or receiving calls, LegalTrack automatically tracks call activity. This is done through "client codes" and case-specific "matter codes" for situations where your firm may be handling more than one matter for a client. Information about call duration and origin is collected automatically and sent to the firm's LegalTrack web page.

For instance, if an attorney receives a call from a client whose number has been entered in the system, the mobile device will automatically recognize the number, and track the duration of the call.

If a user receives a call from a client who is calling from a number that has not been input into the system (i.e. a phone call from a hotel room or home phone), the user can still assign a client or matter code to the call. At the completion of the call, the user is prompted to assign the code to the call. If they don't know the correct code, they can input an "unknown" code, or simply type a text note into a comment field to facilitate tracking. The information is sent immediately to the LegalTrack web server. For cases with an unknown code or text comment, the administrator can follow up with the user to assign the call a client or matter code.

When the system is initially configured, client codes and matter codes are input into the LegalTrack system. The system can also filter out calls from specific numbers, such as personal calls from family members or other non-business related numbers.

Track expenses and time events

Right from the mobile device, LegalTrack also allows users to time events - such as meetings - and to keep track of other expenses incurred on a client's behalf, using the same client and matter codes. Just like call records, these expenses can then be tracked and appropriately billed.

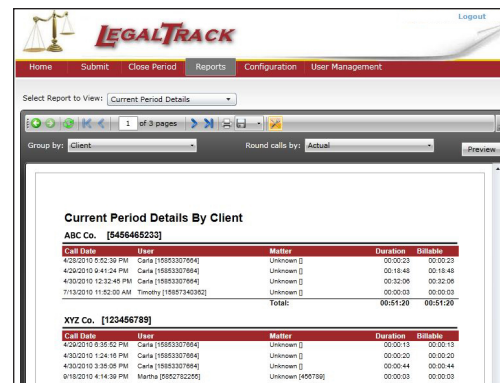


Collect data in real time

After the completion of a call, information is sent to the LegalTrack system where it is immediately available for review and editing. The clear, concise design of the LegalTrack web page makes it easy for administrators to review and interpret cell phone activity as it comes in.



A telecom manager can choose to apply the call directly to the firm's billing department. Or if the call lacks a specific client/matter code, or includes an attached comment, it can be held in the system until further review with the call's associated user.



The screenshot shows the 'Current Period Details By Client' report. It includes a table with columns for Call Date, User, Matter, Duration, and Billable. The report is grouped by client, showing details for ABC Co. and XYZ Co.

Call Date	User	Matter	Duration	Billable
ABC Co. [5456465233]				
4/23/2010 5:52:39 PM	Carla (15853307894)	Unknown []	00:00:23	00:00:23
4/23/2010 9:41:24 PM	Carla (15853307894)	Unknown []	00:18:48	00:18:48
4/30/2010 12:32:45 PM	Carla (15853307894)	Unknown []	00:32:06	00:32:06
7/13/2010 11:52:00 AM	Timothy (15857149382)	Unknown []	00:00:03	00:00:03
Total:			00:51:20	00:51:20
XYZ Co. [123456789]				
4/29/2010 9:25:52 PM	Carla (15853307894)	Unknown []	00:00:13	00:00:13
4/29/2010 1:24:18 PM	Carla (15853307894)	Unknown []	00:00:20	00:00:20
4/30/2010 3:28:05 PM	Carla (15853307894)	Unknown []	00:00:44	00:00:44
9/19/2010 4:14:39 PM	Martha (5852732205)	Unknown (456789)	00:00:03	00:00:03

The immediate availability of call data is especially important when a firm needs to close out an account or case, and collect all associated expenses. Instead of waiting for a monthly carrier bill to arrive, accurate information is already in hand and can be billed right away. Additionally, the LegalTrack system can be automatically synced with your firm's billing cycles or accounting periods; vital billing activity never falls between the cracks.

LegalTrack not only collects data, but can also distribute information to all users. For instance, if a new client or matter code is generated or a change is made to existing client information, the system automatically sends updates right to the mobile device, and broadcasts a message to all users alerting them of the update.

Keep your data secure

The LegalTrack web application is completely secure as all transmission data is encrypted, and if ever a mobile device is lost or stolen, personal and client data can be removed remotely from the device so that no sensitive information is compromised.

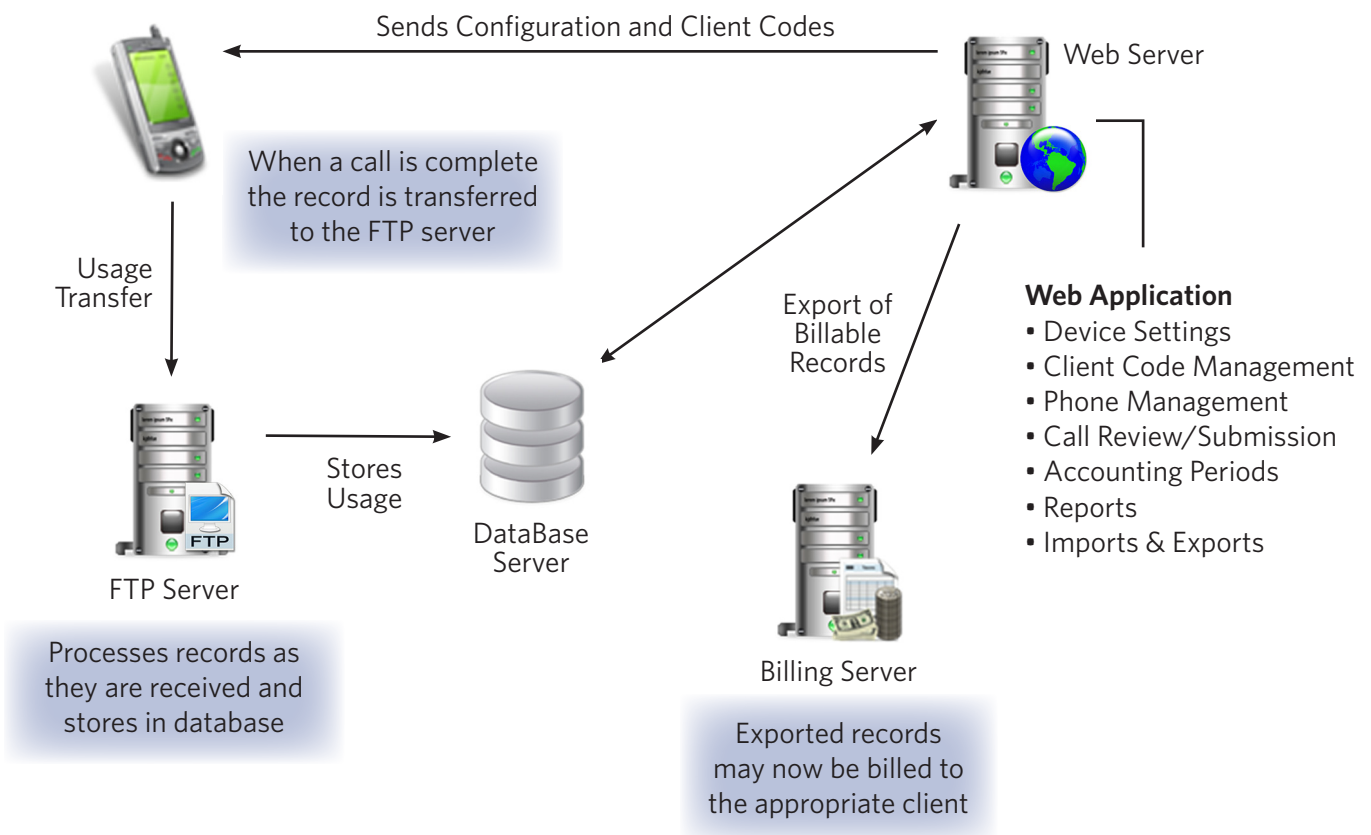
■ Full integration with your system

LegalTrack can be hosted on your firm's server, or on Xelex Technologies' servers for complete and worry-free convenience. This powerful software is designed to integrate with a variety of popular time management systems, including Timeslips, PCLaw, Sage and others. There is no additional expense necessary to make LegalTrack a powerful component of your existing tracking and billing system.

Customize LegalTrack to your practice's needs; you have the ability to manipulate settings for billing cycles, how data is handled, filtering out non-business calls, and other features.

International roaming

A configurable set of alarms for international roaming is included in LegalTrack. Real time alarms can alert the user and telecom manager to take action if necessary to eliminate or reduce large roaming costs.



■ Configuration components

- Base LegalTrack:
- Usage Capture Solutions
 - Device Application
 - LegalTrack Web Server
 - LegalTrack Web Applications
 - Usage Transfer

Import/Transfer Utility (optional)

■ Requirements to get started

- Smart phones with a data plan, including Blackberry, Windows Mobile, Symbian, Android and iPhone
- Windows Vista, Windows 7, Windows Server 2008 and up
- IIS
- .NET 4.0
- SQL Server 2005 or greater – Standard Edition or Enterprise

■ Productivity at your fingertips

Put the power of LegalTrack to work for your firm, and never miss a billable minute in the office or on the road. It's easy to use, improves profitability, and seamlessly integrates into your existing system.

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